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 523 8th Street South
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2021 Income Tax Return

Name of Taxpayer: _____

Name of Spouse: _____

Social Security # _____

Social Security # _____

Date of Birth _____

Date of Birth _____

Occupation _____

Occupation _____

Address _____

Address (if diff.) _____

Home Phone # _____

Home Phone # (if diff.) _____

Cell # _____

Cell # _____

Email _____

Email _____

Filing Status:

Single Married Married filing separately Widowed Head of Household

Are either you or your spouse legally blind? Yes No

Do either you or your spouse want to designate \$3 to the Presidential Election Campaign fund? Yes No

*This will **NOT** change your refund or any balance due.

Would you like to allow your tax preparer or another person to discuss your return with the IRS? Yes No

MN Residents: Would you like to donate to the Nongame Wildlife Fund?

Yes No If yes, amount? \$ _____

ND Residents: Would you like to donate to the Watchable Wildlife Fund or the Trees for ND Program Trust Fund?

Yes No If yes, amount? \$ _____

Dependents:

<i>Name</i>	<i>Soc Sec #</i>	<i>Date of Birth</i>	<i>Relationship</i>	<i>College Student?</i>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Check if you are a non-custodial parent claiming an exemption - please provide Form 8332.

Check if any of your dependent children have unearned income over \$1100 (this includes unemployment compensation.)

Check if your exemptions changed since last year (i.e. births, deaths, adoptions, children you can no longer claim)

If you are due a refund, would you like it directly deposited into your bank account?

Name of bank _____ Checking Savings

Routing Number _____

Account Number _____

Stimulus Checks:

If you received the 3rd 'Stimulus Check,' officially called the '2021 Economic Impact Payment,' you will receive **Letter 6475** from the IRS. Please include this letter with your tax documents – it will help us determine if you received the EIP or if you should claim the credit on your 2021 tax return. **(This stimulus payment is not taxable!)** You may have received **Form 1444** like you did last year, but **Letter 6475** is what we are looking for.

Advance Child Tax Credit Payments: If you received these payments, we will need to reconcile them on your tax return. IRS will be mailing **Letter 6419**, reporting the amount of advance payments you received and the number of qualifying children used to determine the amount of the payments. Again, please include this letter with your documents.

Charitable Contributions: Up to \$300 (\$600 if married filing jointly) of qualified cash charitable contributions are deductible on your federal return – even if you use the standard deduction. As in prior years, if you are a MN resident and you do not itemize, you can still use charitable contributions (cash & non-cash) on your state return. **Please provide documentation for all contributions.**

IRA's: You are required to withdraw a Required Minimum Distribution (RMD) from your IRA the year that you turned 72, and there is no longer an age limit for contributing to your IRA (as long as you meet all other requirements.)

If you had a child in 2021: please bring in their social security card for our records.

If you have a college student: please provide the 1098-T **and a copy of their student account** showing all charges and payments.

Foreign Income: please let us know if you have any interest in a foreign account.

Unemployment Compensation: All federal and state unemployment is considered taxable income – please include all tax forms reporting this income.

Business Filers 1099 Requirements: IRS is imposing penalties for incorrectly or late filed 1099's – please get the required information to us early enough to meet the Jan 31st filing deadline.

Virtual Currency:

At any time during 2021, did you receive, sell, exchange, or otherwise dispose of any financial interest in any virtual currency (Bitcoin, Litecoin, Ethereum, etc.?) _____Yes _____No

If so, is any of your virtual currency held offshore? _____Yes _____No

Additional information:

- Standard mileage rate for 2021 was \$.56/mi. and for 2022 is \$.585/mi.
- Roth and traditional IRA contribution limit for both 2021 and 2022 is \$6000 (\$7000 if you are over 50)
- Business meals provided by a restaurant are 100% deductible in 2021

Questions – all Taxpayers:

Yes No Did you buy or sell a home in 2021? (Please provide closing statements)

Yes No Did you refinance in 2021? (Please provide closing statements)

How were the refi proceeds used? _____

Yes No Did you pay any interest on a camper or RV loan?

Name and address of lender _____

Yes No Did you contribute to an IRA, Roth IRA or self-employed retirement plan (**other than any employee contributions**) for 2021?

(Check plan) IRA ROTH SEP Self \$ _____ Spouse \$ _____

Yes No Are you a teacher and if so, did you incur out-of-pocket classroom costs? Amount \$ _____

INCOME:

Wages – Provide all copies of Forms W-2

Number of forms – Taxpayer _____ Spouse _____

Did you buy or sell anything using cryptocurrency? – Please provide statements.

Dividend and Interest Income – Provide **all pages of all forms** (1099-Int and 1099-Div) which include interest and/or dividend income.

Installment Sale Payments Received- Interest \$ _____ Principal \$ _____

Retirement Plan Distributions – Provide copies of all Forms 1099-R received.

Partnerships, Estates, Trusts and S-Corporations – Provide form K-1.

Social Security or Railroad Retirement Benefits – Provide Forms SSA-1099 or RRB-1099.

State Tax Refund	\$
Alimony Received (Do not include Child Support)	\$
Business Income (List income & expenses on a separate sheet)	\$
Farm Income (List income & expenses on a separate sheet)	\$
Rental Income (List income & expenses on a separate sheet)	\$
Unemployment Compensation (Form 1099-G)	\$
Commissions and Fees	\$
Any crypto-currency transactions (Bitcoin, etc.)	\$
Bonuses and Prizes not reported on Form W-2 (Explain)	\$
Jury Duty – Election Board Fees	\$
Gambling/Lottery (Please provide Form W-2G)	\$
Workers' Compensation	\$
Cancellation of Debt (Form 1099-A or 1099-C)	\$
Education Savings Account or 529 Plan Withdrawals (Form 1099-Q)	\$
Health Savings Account Withdrawals (Form 1099-SA)	\$
Other	\$
Other	\$
Other	\$

Sale of Assets – Provide Forms 1099-B or 1099-S if available. Provide a description of the asset, the purchase and sales dates and prices, and any improvements or expenses relating to the sale.

DEDUCTIONS:

Medical Expenses - (Must exceed 7.5% of your AGI to qualify)

Health Insurance		Long Term Care Ins.	
Are you self-employed? ____	\$ _____	Policy# _____	\$ _____
		Policy# _____	\$ _____
Doctors	\$ _____	Prescriptions	\$ _____
Dentists	\$ _____	Clinics	\$ _____
Chiropractor	\$ _____	Hospitals	\$ _____
Eyeglasses	\$ _____	Other _____	\$ _____
Mileage	_____ miles	Other _____	\$ _____

Taxes Paid -

Real Estate Taxes - Main Home \$ _____ **(Please provide statements)**
 Other \$ _____ **(Please provide statements)**
 Vehicle License (MN Only) \$ _____ \$ _____ \$ _____
 Sales Tax Paid \$ _____

Interest Paid - Please provide details for home equity or 2nd mortgages.

Main Home \$ _____ 2nd Mortgage \$ _____
 Lake Home \$ _____ Home Equity \$ _____

Charitable Contributions - Please provide even if you do not itemize.

Church \$ _____ \$ _____ \$ _____
 _____ \$ _____ \$ _____ \$ _____

Items Donated to _____ Date of Donation _____ Value of Donation \$ _____
Name and Address

Items Donated to _____ Date of Donation _____ Value of Donation \$ _____
Name and Address

Child Care Expenses

Please provide the amounts paid for each dependent and the names, addresses and taxpayer identification number of the care providers.

<i>PROVIDER NAME & ADDRESS</i>	<i>ID #</i>	<i>AMOUNT PD</i>	<i>FOR WHOM</i>
_____	_____	_____	_____

Daycare amount flexed \$ _____

Education Expenses -

K-12: Minnesota residents can include tuition paid for students in grades K-12. Other educational expenses relating to academics or the arts may also be deducted on your Minnesota state return.

College students - please provide 1098-T and student account statement showing charges and payments.

To the best of my knowledge, the information enclosed in this organizer is correct and includes all income, deductions and other information necessary for the preparation of this year's income tax returns for which I have adequate records.

 Taxpayer Date Spouse Date